

# *Access Gate Instructions*

## **Home Owner Instructions:**

Homeowner's control of the gate that the telephone entry system controls is limited to opening the gate in response to a call from a guest, or by using an assigned four-digit entry code or remote.

## **Guest Instructions:**

Guests use the A and Z buttons to locate the name in the directory. When the desired homeowner's name is displayed on the page, the A and Z buttons are used to move the PUSH CALL cursor up and down. When the PUSH CALL cursor is flashing on the desired homeowner's name, the guest then can press the CALL button and the system will connect to the homeowner's telephone. The guest may also enter the directory code on the system keypad to place the call.

## **Responding to a Guest Call:**

When communication is established, the homeowner has the option of opening the gate by pressing "9" on the telephone key pad, or they can deny access to their guest by pressing "#" on their telephone. If access is granted, the homeowner will hear a confirmation tone in their handset indicating the gate has opened, and then the system will automatically open.

Some newer type phones emit a short tone rather than a continuous tone when their keys are pressed. This may cause the telephone entry system to not respond when "9" is pressed. If this happens, simply press "9" twice in rapid succession to open the gate.

## **Using an Entry Code**

Four-digit entry codes provide a means for a resident to gain access by entering their assigned code on the telephone entry system keypad.

1. First press # and then enter your four-digit entry code. **Example #\_ \_ \_ \_**
2. The system will emit a tone (beep) and the display will show OPEN when valid code is entered on the keypad.

NOTE: Residents should keep their code secret. Telling other persons their code or allowing other persons to use their code compromises security and defeats the purpose of the system.

Gate remotes are available for homeowners to open the gate as well.